

PUBLIC ADMINISTRATION (598)  
CLASS XII  
SAMPLE QUESTION PAPER 2023-24

TIME: 3 HOURS

Maximum Marks: 80

**General Instructions**

1. The question paper is divided into four sections.
2. There are 38 questions in all. All questions are compulsory.
3. Section A includes question No. 1-20. These are MCQ type and one to ten word answer type questions. As per the MCQ type question, there can be one answer.
4. Section B includes question No.21-29. These are very short answer type questions carrying 2 marks each. Answer to each question should not exceed 30 words.
5. Section C includes question No. 30-35. They are short answer type questions carrying 4 marks each. Answer to each question should not exceed 80 words.
6. Section D includes question No. 36-38. They are long answer type questions carrying 6 marks each. Answer to each question should not exceed 200 words each.

**(PART A)**

**(Objective Type Questions)**

**Fill in the blank**

- Question 1 President of India is .....
- 2 Budget is passed by the .....
  - 3 First Prime Minister of India was .....
  - 4 Union Public Service Commission is situated in .....
  - 5 Term of Panchayats is .....years

**Select the correct option of the following multiple choice questions and write in your answer-book**

- 6 Nominal executive of India is :  
A) President B) Vice President C) Prime minister D) Governor
- 7 Judges of Supreme court retire at the age of :

- A) 60 yrs      B ) 61 yrs      C ) 62 yrs      D) 65 yrs
- 8 All India services are recruited by :  
A) Prime Minister  
B) President  
C) Union Public Service Commission  
D) State Public Service Commission
- 9 In which year railway budget was merged in the general budget?  
(a) 2017 (b) 2016 (c) 2015 (d) 2010
- 10 In which year the 73rd Constitutional Amendment Bill was passed to establish rural local govt.?  
(a) 1992 (b) 1993 (c) 1994 (d) 2017
- 11 Tenure of the budget in India is:-  
A) 5 Years (b) 2 Years (c) 3 Years (d) 1 Year
- 12 How many subjects are included in the Union List :-  
A) 66      B) 97      C) 47      D) 67
- 13 Who gave the concept of Four P (4 P) as the basis of organization .  
A) Marshal Demock B) M.P. Sharma C) Luther Gulick D) L.D. White

**Two statements are given below – one labelled as Assertion (A) and the other labelled as Reason(R) .Read the statement carefully and choose the correct option as the answer from the options (A),(B),(C)and (D)given below .**

- 14 Assertion (A): The third level of government is called local government .  
Reason (R ):Local government is dangerous for democracy  
A) A is true , but R is false.  
B R is true ,but A is false .  
C) A and R are true and R is the correct explanation of the A.  
D) A and R are true , but R is not the correct explanation of the A.
- 15 Assertion (A) :The chief Secretary is not the administrative head of the State Secretariat.  
Reason (R ):The Cabinet secretary is not the administrative head of the Central Secretary .  
A) A is true , but R is false.  
B R is true ,but A is false .

- C) A and R are true and R is the correct explanation of the A.
- D) A and R are true , but R is not the correct explanation of the A.
- 16 Assertion (A) : Union minister can be removed by the Prime Minister .  
Reason (R ) : The following are appointed on the advice of the Prime Minister
- A) A is true , but R is false.
- B R is true ,but A is false .
- C) A and R are true and R is the correct explanation of the A.
- D) A and R are true , but R is not the correct explanation of the A.

**Answer each of the following questions in one or two words/sentences:**

- 17 How many types of departments are there on the basis of structure .
- 18 where is the training given to the Indian Administrative Services .
- 19 Write the types of Recruitment.
- 20 Write any one function of Comptroller and Auditor General.

**(PART B)**

**(Very Short Answer Type Questions)**

- 21 who appoints the Prime Minister ?
- 22 Writes any two functions of Union Public Service Commission ?
- 23 Discuss any two bases of Department ?
- 24 Write any two characteristics of Public Corporation .
- 25 what do you mean by Recruitment ?
- 26 Write the merits of Indirect Recruitment.
- 27 what do you understand by Promotion ?
- 28 Write any one type of training ?
- 29 Write any two functions of Panchayat.

**(PART C)**

**(Short Answer Type Questions)**

- 30 Write the qualifications of the President .
- 31 Describes the features of Indian Union.

- 32 Write the Appointment of the Comptroller and Auditor General of India .
- 33 write Principles of Budgeting .
- 34 Write any four merits of Direct Recruitment.
- 35 Write any four characteristics of Public Corporation .

**(PART D)**  
**(Essay Type Questions)**

- 36 Discuss the power of Indian Prime Minister.

OR

Discuss the power of Indian President.

- 37 Discuss the Organisation and Position of Gram Panchayat .

OR

Discuss the problems of Panchayati Raj.

- 38 Describe the powers and functions of Supreme Court .

OR

what do you understand by judicial review. Describe Nature of Judicial Review in India .

